



8th March 2023

Dear Parents / Carers

Parents' Consultation Evening March 2023- Online Appointment Booking

We would like to invite you to attend our in person Parents' Evening **during the week of 20th March 2023**.

The school is using the online appointment booking system, called School Cloud. It is the same booking system as we have used recently for Online Appointments, but this time **all appointments are in person at school**. The system allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

The appointment system is open from Wednesday 8th March from 3:30pm and will close on Monday 20th March at 9:00am. Should you wish to make any changes after this date, please contact the school office. The dates and times that are available for each class may vary slightly.

To Book an appointment

Please visit <https://redrose.schoolcloud.co.uk> to book your appointments.

Choose Parent Login

You need to Login to School Cloud with the following information:

- Your name and email address
- Your child's name and date of birth

Please make sure that you use the official details that we have at school e.g. If their name is Samuel, but known as Sam, then please use Samuel to login.

Please make an appointment for each of your children. A short guide on how to add appointments is also included with this letter.

If you do not have access to the internet or have difficulties, please contact the school office and we can add appointments on your behalf.

Appointment times are restricted to 10 minutes and we politely request that parents keep to this timescale to avoid parents waiting around for unreasonable periods of time. Should you need to have a more lengthy conversation a separate appointment will need to be arranged.

Kind regards

Mrs A Brinton

HEADTEACHER

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