



**28th August 2020**

Dear Parents / Carers

I hope this letter finds you all well and looking forward to returning to school on **Wednesday 2nd September**. Everything is ready to welcome everyone back and we can't wait to see you all!

Over the summer break the school has been thoroughly cleaned and classrooms set up. A detailed risk assessment is in place, which has been submitted to the governing body and agreed.

Please find below a reminder of our arrangements. Thankfully, no changes have been necessary over the summer. As you can appreciate, we may need to make slight changes to timings and groupings over the next couple of weeks as we adjust to our new way of operating but will keep you fully informed. Newsletters and previous correspondence, in relation to the reopening of school, can be found on our website by clicking on the welcome back banner on the home page or by clicking on the link below:

<http://www.redroseprimaryschool.com/parents/how-we-will-reopen-our-school-safely/parents-what-you-need-to-know/>

## **September 2020**

School opens to **ALL pupils on Wednesday 2nd September**. We can't wait to see you all.

You will enter school via Beverley Garden and leave via York Terrace.

**Please do not park in the Beverley Garden area** - the road is not designed for traffic other than for residents. We also have a number of residents who have carers attending during the day and they need to be able to gain access to properties.

Please arrive during your allotted time to avoid congestion.

If you have a child starting later than a sibling **please bring both children for the later time**.

If you have siblings finishing at different times please collect at the later sibling's time to avoid having to wait on the yard.

## **Travel to school**

- You are advised not to use public transport.
- Parents should only enter the site at **their dedicated time**, leaving promptly. There should be no waiting in the yard or outside the school gate.
- **Only one adult** is allowed per child.
- Children should be accompanied to school.
- The school site operates a one way system for children and adults:

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**Staggered start time:**

Time	EYFS door	Quad	Top door near York Terrace exit	Discovery classroom door via yard
8:40- 8:50 am	Sunshine & Sunbeam	Starlight	Galaxy	
8:50 - 9am		Moonlight & Rainbow	Armstrong & Apollo	
9am - 9:05am		NASA / Lunar	Mission	Discovery

**Staggered finish time:**

Time	EYFS door	Quad	Top door near York Terrace exit	Discovery classroom door via yard
3pm	Sunshine & Sunbeam			
3:10pm	Moonlight & Starlight	Rainbow		
3:20pm	Lunar	Galaxy, Apollo NASA	Armstrong Mission	Discovery

Please leave the school site immediately and do not allow your child or yourself to mix with children/parents from other bubbles when leaving. Whilst I recognise this is hard, especially when friends are in other bubbles, it is imperative that we minimise the risk of transmission as much as possible to avoid further lockdowns.

**Groupings of children**

- We have established consistent groups of children to reduce the risk of transmission and have limited the number of children and staff in contact with one another.
- Briefly passing in the corridor or playground is considered low risk.
- Distinct groups make it easier in the event of a positive case to identify those who may need to self-isolate.
- EYFS, Year 5 & Year 6 will operate as single year group bubbles.
- Children in Rainbow, Moonlight, Starlight, Galaxy, Armstrong and Apollo will operate within class bubbles but we hope to revert to phase bubbles as soon as possible. (Year 1& 2, Year 3 & 4, Year 5 & 6)
- Groups will be kept apart from other groups throughout the school day. This includes playtimes. Each group will have their own supply of playtime equipment. The children will not be able to use the fitness equipment on the daily mile track or the trim trail on the field.
- Staff have carefully looked at groupings. Children have been placed in classes with at least some of their friends whilst also taking into account their educational needs. This is undoubtedly going to be challenging for some children who will be disappointed not to be able to socialise with wider groups of friends but is necessary to ensure the safety of all.

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- Children will be supported to maintain distance and not touch staff and their peers where possible.
- There will be no assemblies or large gatherings. We do not expect the guidance on this to change during the autumn term and therefore we are not anticipating being able to hold any of our usual Christmas nativities or carol services.
- Movement around the school site will be kept to a minimum.

### Classrooms

- Children will be seated side by side and facing forwards, rather than face to face or side on. The usual classroom arrangements will apply for EYFS and Rainbow class where the children need access to continuous provision.
- Children will sit in the same seat each day.
- Classroom doors will be kept open.
- Windows will be open for additional ventilation.
- Paper towels, soap and hand sanitiser are available in all classrooms.
- Pupils will have their own individual stationery / equipment where possible. School will provide all necessary stationery. Pens, pencils, rulers and glue sticks will be individually distributed. Coloured pencils will need to be shared within bubbles.
- **Key Stage 2 only-** (Galaxy, Armstrong, Apollo, Year 5 and Year 6) - If your child would like to bring their own coloured pencils from home they can. These will be kept in their tray. Coloured pencils should be brought in a rubber band (no pencil cases) and need to remain in school.
- Classroom resources can be shared.
- Reading books can go home. Reading books will be collected daily and quarantined for 72hrs before being redistributed. If you have any reading books at home could these please be brought into school as soon as possible. Further information regarding reading books and homework will follow next week.
- Clear signage will be visible around school indicating circulation / signage at entrances for visitors / general hygiene / how to deal with staff / children displaying symptoms.

### Equipment

- Bags can be brought to school but should only contain essential items.
- Clothes no longer need to be washed daily.
- Children need to bring their **own water bottle**. We are not allowed to provide drinking cups and water at lunchtime as per usual, so it is vital that each child comes with their own water bottle. Staff will be able to refill water bottles using a jug during the day.
- If possible, their own liquid soap to use to wash hands in the classroom.

### School Uniform

School uniform must be worn in September. There is no need for this to be washed daily. School is open on Tuesday 1st September for staff training. If you would like to pick up any additional uniform on Tuesday please contact the office prior to arrival on 0191 3886251. Uniform will then be prepared ready for collection. Once at the school gate, you will need to ring the office and a member of staff will bring your uniform order out.

Information about our uniform policy can be found on our website:

<http://www.redroseprimaryschool.com/parents/our-school-uniform/>

We are expecting a delivery next week of red polo shirts. Once these arrive we will let you know via Parentmail.

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## Red Rose Primary School

### PE Kit

Your child will need to **wear their PE kit to school on the days they have PE**. Your class teacher will inform you of those days in September.

You will need to wear:

- Plain black / navy leggings or tracksuit bottoms - no logos or other colours
- Plain white T shirt
- Red school sweatshirt or Grey school PE hoodie (in stock in school should you wish to purchase any additional uniform)
- Trainers

Where possible PE will be outside.

### ParentPay

Thank you to everyone who has set up their account and for bearing with us whilst we get the new system in place. From September this will be the way parents will pay for all items to avoid having to use cash. Additional adults can be set up on a child's account to allow both parents to make payments. If you require an additional login please let the office know. Parents of new starters will receive information on setting up Parentpay next week.

**Only KS2 meals need to be paid for at £2.10 per day.** Children in EYFS and KS1 will continue to receive a meal free of charge as this is subsidised by the government. You can make payments at any time and view your balance.

### Meals

- School meals will be available. We will be offering a hot option.
- Packed lunches need to be brought in a hard container which can be washed at home.
- Packed lunch boxes will be stored in the child's classroom.
- Children need to bring their own drink for during the day and at lunch.
- Packed lunches should contain healthy food choices - please see our packed lunch policy on our website. There should be no sweets and foods high in sugar should be avoided.
- Due to severe allergens in school **no eggs** (e.g. egg sandwiches, scotch eggs, hard boiled eggs) should be brought into school and **no products with nuts** (e.g. nutella, nut bars etc) If you are at all unsure please contact the office.
- All EYFS and KS1 children will eat in the dining hall.
- In KS2 school dinners will be served and eaten in the hall. Children in KS2 having a packed lunch will eat in their classroom.

If your child wishes to change from dinners to packed lunch or vice versa the school office will need a week's notice.

Children can still stay for lunch on individual days e.g. Monday & Friday and have packed lunch on other days.

### School Office

In line with government guidance you are not allowed to enter the school building. If you wish to speak to the office, please telephone or email.

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## Red Rose Primary School

### Attendance

From September the Government has clearly stated attendance is compulsory. **ALL** children are expected to attend. If your child is absent for any reason, please inform the office in the normal way.

However, you must NOT send your child to school if your child has:

- **a high temperature** – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- **a loss or change to your sense of smell or taste** – this means you've noticed you cannot smell or taste anything, or things smell or taste different to normal.

If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow '**stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection**', which sets out that they must self-isolate for at least 10 days and should arrange to have a test to see if they have coronavirus (COVID-19).

### **School Holidays and Term Dates 2020 - 2021**

I am sure that many of you will have had holidays cancelled or postponed and will be considering when these can be re-booked for next year. It is really important to remember that holidays during term times can only be authorised in very exceptional circumstances. It is going to be essential for ALL children to be in school as much as possible due to the extended closure of schools during the latter half of this year. Please also bear in mind that if you do decide to take a holiday during term time which has not been authorised, if your child is out of school 7 or more consecutive days you can be fined - £60 per parent for each child.

### **Breakfast Club / After school clubs**

We are currently looking at how we could possibly run a breakfast club whilst ensuring groups of children do not mix. **There will be no breakfast club for at least the first 2 weeks of term.** We recognise that a number of parents rely on this service but we can only operate a breakfast club once we know we can do so safely.

Could you please let me know via the link below if you require a place and the specific days required. We are asking that you do not request a place unless it is absolutely necessary and only if you are having to physically go into work.

<https://forms.gle/eCjhFEQruj6dE7pB9>

The form only needs to be completed if you require a place.

Assuming the uptake is relatively low I am hoping we will then be able to operate breakfast club safely in the hall with separate tables for each bubble. Parents will be contacted as soon as we feel we are able to offer this service.

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## **After school clubs**

There will be a limited after school offer during the autumn term for individual bubbles. Further information will follow.

Apologies for the lengthy letter but hopefully this has confirmed or answered many of your questions. If you have any further questions we will be available on Tuesday.

I look forward to seeing you all next week.

Enjoy the bank holiday weekend - hopefully the sun will shine!

*A Brinton*

Mrs A Brinton

Headteacher



Take care,

*ABrinton*

Mrs A Brinton  
Headteacher

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